

FRIENDS OF SAN JOSE FAMILY CAMP

MEETING MINUTES: WEDNESDAY, October 11, 2023 BOARD MEETING

In Attendance : Zoom Meeting

Ed Massey, Michele Bo, Stephanie Lykam, Tyler Barkwill, Michael Jennings

City of San Jose Staff: Amber Stegner

**** zoom meeting convened at 7:16 pm

President's Report: Vacant position

Secretary: (Michele B.) Minutes submitted.

Treasurer: (Steve L.) No report

Membership: No report

Fund Raising: No report.

San Jose City Update:

Amber reported that the Resiliency Corp and her seasonal help will be wrapping tents. It rained October 10th last night so will wait until tents are dry before wrapping. She has 7 people and 3 seasonal staff members to assist. Will be wrapping 55 tents. The week of November 6th water will shut down.

During the upcoming months at camp, someone will be on site every other week.

For the San Jose Outdoor Equity Grant, she will be doing outings in San Jose and other local sites. She has 10 Nature Education days to complete. One will be at Natural Bridges in Santa Cruz.

San Jose is hiring an Outdoor Equity Grant person – Parks and Rec Specialist for San Jose Family Camp. Looking to hire by end of October to mid-November. Emma is leaving in December.

WORK PARTY 4: October 6th weekend 2023 to close up camp.

Members came up the October 6th weekend. Volunteers were - Michele Bo, Victor Solvanoy and Oliver Solvanoy, Tyler Barkwill, Candy Lownsbery, Carolyn Huynh, Russ Bauder and Damshiel and Matias. We took down the hanging plants, did a safety check on all the tents in camp along with what furniture needed repair, covered all the signs with plastic for winterizing camp, cleaned the cobwebs in camp store, stored all the camp store inventory in the storage room behind camp store. Secured plastic containers with zip ties – stopping the rodent infiltrating the goods.

Friends' Website update:

Tyler Barkwill will clean up membership for digital input for 2024. Discussed online access to mail and emails. Tyler recommended we include information on our new board members on the website.

Budget/Financials:

Michele Bo and Ed Massey will set up a meeting with Steve Lownsbery to go over the financials so we can send in the appropriate documentation to return our organization to the non-profit status. We will

report at the November meeting the status. Ed Massey discussed that we would need to establish policies and procedures to ensure we do not become delinquent in our submission of forms to the government organizations. We need to file annually.

Around the Room Open Discussion:

Discussed our Appreciation Event for the volunteers in 2022 and 2023. We usually go up to camp in September of each year, but this year the camp was still booking events. We discussed having a dinner at a local San Jose restaurant to thank the volunteers. Michele Bo volunteered to investigate a banquet room for this event. We are looking at January 2024.

Dates to remember: January 1, 2024, begin new board terms.

Unfinished Business: Friend's Appreciation Event for 2022 volunteers, Appreciation event for 2023

Adjournment: 9:34 pm

Next Board meeting: November 8, 2023 @ 7:00 pm @ ZOOM & in-person at Cupertino Library

Community Room 201B. 10800 Torre Ave, Cupertino, CA 95014 – Need at least 8 people to attend at the library site.

Join Zoom Meeting. [https://campbellusd-org.zoom.us/j/88301524209?](https://campbellusd-org.zoom.us/j/88301524209?pwd=amFLdmx1bzIxUjJ4dFEvYmVvTzZmUT09)

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Respectfully submitted:

Michele Bo, Acting Secretary

**FRIENDS OF SAN JOSE FAMILY CAMP IS A VOLUNTEER ORGANIZATION
DEDICATED TO PROVIDING AND PRESERVING A
QUALITY, FAMILY-ORIENTED SIERRA CAMPING EXPERIENCE**