

**CONSTITUTION
OF THE
FRIENDS OF SAN JOSE FAMILY CAMP**

ARTICLE I: NAME

This organization, incorporated within the State of California as a non-profit organization, shall be known as the "Friends of San Jose Family Camp".

ARTICLE II: PURPOSE

The purpose of the Friends of San Jose Family Camp shall be:

- A. To support and encourage the operation and development of the City of San Jose Family Camp.
- B. To create public support for and interest in the City of San Jose Family Camp.
- C. To assist financially, physically and through public advocacy the operations and development of the City of San Jose Family Camp.
- D. To consult with, and advise as necessary, the Camp Management and/or City of San Jose regarding the operations, policies, procedures and development for the City of San Jose Family Camp.
- E. To implement programs, activities and events in fulfilling the above purpose.

ARTICLE III: AUTHORITIES

SECTION I:

This Organization shall be governed by its Constitution and By-Laws.

SECTION II:

The Governing Authority of this Organization, whose powers shall be designated in the By-Laws shall be vested with the Board of Directors of this Organization.

SECTION III:

The Governing Board, hereafter known as the Board of Directors, shall be composed of the positions of President, Vice President, Secretary, Treasurer, and Members-at-Large.

SECTION IV:

Each member of the Governing Board shall be entitled to one (1) vote. The President shall cast a vote only in case of a tie vote or a vote by secret ballot. Voting by proxy by any member of the Board of Directors shall not be allowed, unless the Secretary is notified in writing not less than twenty-four (24) hours prior to the meeting to which the proxy vote applies. The Secretary shall be notified by the Board of Directors for whom the proxy vote shall be cast. The notification shall identify the specific issue covered by the proxy, the positive or negative position, and the person who shall cast the vote. No Board Member shall be allowed more than three (3) proxy votes per year.

ARTICLE IV: MEMBERSHIP

SECTION I:

Any person, family or organization interested in the purpose of the Friends of Family Camp shall be eligible for membership.

SECTION II:

The types of memberships shall be determined by the Board of Directors. Each membership shall be entitled to a single vote.

SECTION III:

Memberships are available to anyone 18 years of age or older. Family memberships are per family members living in the same household.

ARTICLE V: ANNUAL GENERAL MEETING

SECTION I:

The President, with the concurrence of the Board of Directors, shall call for an Annual General Meeting (AGM) of the membership, to be held during the fiscal year. The Board of Directors shall call at least one (1) Annual General Meeting (AGM) per year.

SECTION II:

The Order of Business at the Annual General Meeting shall be as follows:

1. Call to Order
2. Reading of Minutes of previous AGM
3. Acceptance of Minutes of the previous AGM
4. Reports
 - a. President
 - b. Vice President
 - c. Treasurer
 - d. Secretary

5. Unfinished Business
6. New Business
7. Election of Board of Directors
8. Vote on any changes to the Constitution and By-Laws
9. Adjournment

SECTION III:

Each member of the Friends of San Jose Family Camp shall be entitled to one (1) vote at the Annual General Meeting. Voting by proxy shall not be allowed and only those members of record, and in good standing with this organization shall be entitled to voting privileges. The President shall cast a vote only in the case of a tie vote.

ARTICLE VI: CHANGES

SECTION I:

Amendments to the Constitution and By-Laws of this Organization shall be made at a regularly scheduled Board of Directors meeting.

1. Any proposals for changes to the Constitution or By-Laws must be submitted to the Secretary at least forty-five (45) days in advance of the Board Meeting where the vote is taken. The Secretary shall submit, in writing, the proposed changes to the Board of Directors at the regular Board Meeting one month prior to the vote. The Secretary shall distribute the proposed changes to the general membership at least thirty (30) days prior to the vote.

SECTION II:

Any and all Amendments to the Constitution, By-Laws of this Organization that are adopted shall become effective immediately upon adjournment of the meeting.

Change History