Proposed Revision: Jan 13, 2024

**CONSTITUTION**

**OF THE**

**FRIENDS OF SAN JOSE FAMILY CAMP**

ARTICLE I: NAME

### This organization, incorporated within the State of California as a non-profit organization, shall

be known as the "Friends of San Jose Family Camp”.

ARTICLE II: PURPOSE

The purpose of the Friends of San Jose Family Camp shall be:

1. To support and encourage the operation and development of the City of San Jose Family Camp (Currently known as Family Camp at Yosemite).
2. To create public support for and interest in the City of San Jose Family Camp.
3. To assist financially, physically, and through public advocacy the operations and development of the City of San Jose Family Camp.
4. To consult with, and advise, as necessary, the Camp Management and/or City of San Jose regarding the operations, policies, procedures, and development for the City of San Jose Family Camp.
5. To implement programs, activities, and events in fulfilling the above purposes.

ARTICLE Ill: AUTHORITIES

SECTION I:

This organization is organized and operated exclusively for the purposes set forth in Article II hereof within the meaning of Internal Revenue Code Section 501(c)(3).

SECTION II:

This Organization shall be governed by its Constitution and By-Laws.

SECTION III:

The Governing Authority of this Organization, whose powers shall be designated in the By-  
 Laws shall be vested with the Board of Directors of this Organization.

SECTION IV:

No substantial part of the activities of this organization shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and this organization shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.

SECTION V:

The property of this organization is irrevocably dedicated to the purposes in Article II hereof and no part of the net income or assets of this organization shall ever inure to the benefit of any Director, Officer or member thereof or to the benefit of any private person.

SECTION VI:

The Governing Board, hereafter known as the Board of Directors, shall be composed of the positions of President, Vice President, Secretary, Treasurer, and Members-at-Large.

SECTION VII:

Each member of the Governing Board shall be entitled to one (1) vote. The President shall cast a vote only in case of a tie vote or a vote by secret ballot. Voting by proxy by any member of the Board of Directors shall not be allowed, unless the Secretary is notified in writing not less than twenty-four (24) hours prior to the meeting to which the proxy vote applies. The Secretary shall be notified by the Board of Directors for whom the proxy vote shall be cast. The notification shall identify the specific issue covered by the proxy, the positive or negative position, and the person who shall cast the vote. No Board Member shall be allowed more than three (3) proxy votes per year.

ARTICLE IV: MEMBERSHIP

SECTION I:

Any person, family, or organization interested in the purpose of the Friends of San Jose Family Camp shall be eligible for membership.

SECTION II:

The types of memberships shall be determined by the Board of Directors. Each membership shall be entitled to a single vote.

SECTION III:

Memberships are available to anyone 18 years of age or older. Family memberships are per family members living in the same household.

ARTICLE V: ANNUAL GENERAL MEETING

SECTION I:

The President, with the concurrence of the Board of Directors, shall call for an Annual GeneraI Meeting (AGM) of the membership, ~~to be held during the 4th (fourth) quarter of the fiscal year~~. The Board of Directors shall call at least one (1) Annual General Meeting (AGM) per year.

SECTION II:

The Order of Business at the Annual General Meeting shall be as follows:

## 1. Call to Order

## 2. Reading of Minutes of previous AGM

## 3. Acceptance of Minutesof the previous AGM

## 4. Reports

## a. President

b. Vice President

c. Treasurer

d. Secretary

5. Unfinished Business

6. New Business

7. Election of Board of Directors

8. Vote on any changes to the Constitution and By-Laws

9. Adjournment

SECTION III:

Each member of the Friends of San Jose Family Camp shall be entitled to one (1) vote at the Annual General Meeting. Voting by proxyshall not be allowed and only those members of record, and in good standing with this organization shalI be entitled to voting privileges**.** The President shall cast a vote only in the case of a tie vote.

ARTICLE VI: CHANGES

SECTION I:

Amendments to the Constitution and By-Laws of this Organization shall be made at a regularly

scheduled Board of Directors meeting.

1.Any proposals for changes to the Constitution or By-Laws must be submitted to the Secretary at least forty-five (45) days in advance of the Board Meeting where the vote is taken. The Secretary shall submit, in writing, the proposed changes to the Board of Directors at the regular Board Meeting one month prior to the vote. The Secretary shall distribute the proposed changes to the general membership at least thirty (30) days prior to the vote.

## SECTION II:

Any and all Amendments to the Constitution, By-Laws of this Organization that are adopted shall

become effective immediately upon adjournment of the meeting.

ARTICLE VII: DISSOLUTION

SECTION I:

Upon the dissolution or winding up of this organization, its assets remaining after payment, or provision for payment, of all debts and liabilities of this organization shall be distributed to a nonprofit fund, foundation, or organization which is organized and operated exclusively for charitable, educational and/or religious purposes and which has established its tax-exempt status under Internal Revenue Code Section 501(c)(3).

Change History:

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| Version | Revisions | Date Approved |
| 1 | Original Document |  |
| 2 | Added document approval date to all pages; Art. V, Sect 1: Changed quarter for Annual general meeting from 1st to 4th quarter; Art. III: Added new sections 1, IV, & V and renumbered existing sections; Added Article VII (Dissolution); Added Change History table to track revisions |  |
|  | Changed corporation to organization in constitution; added grammar changes |  |
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